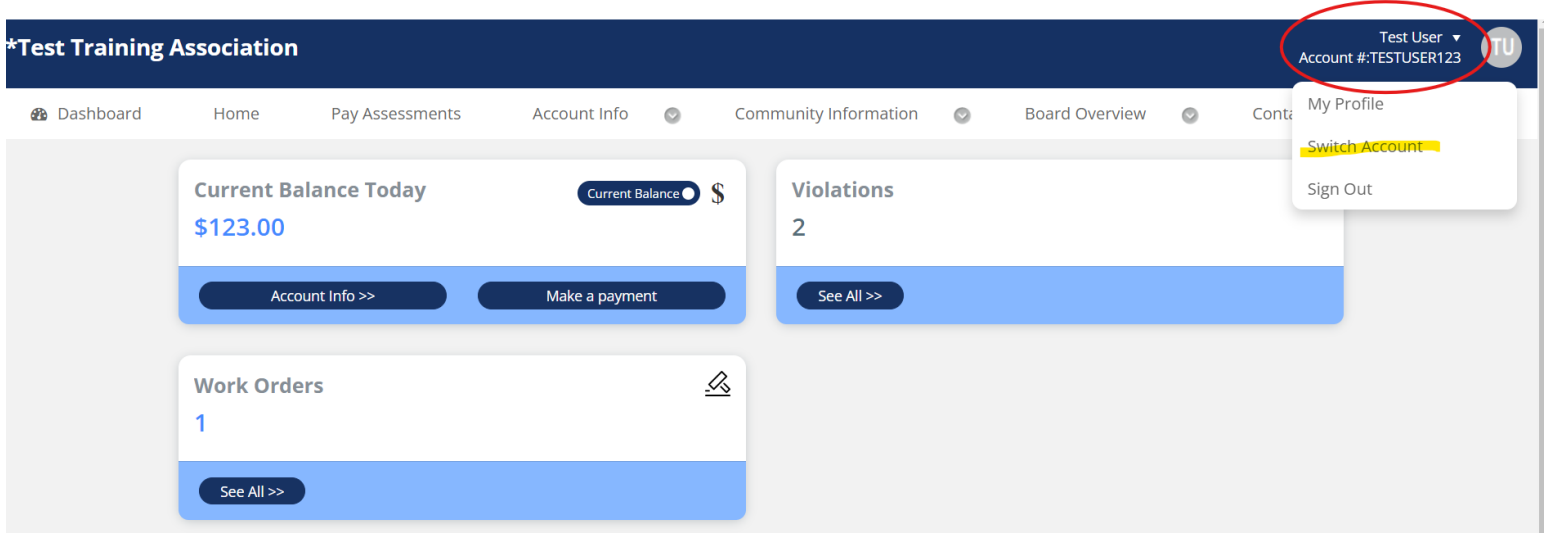


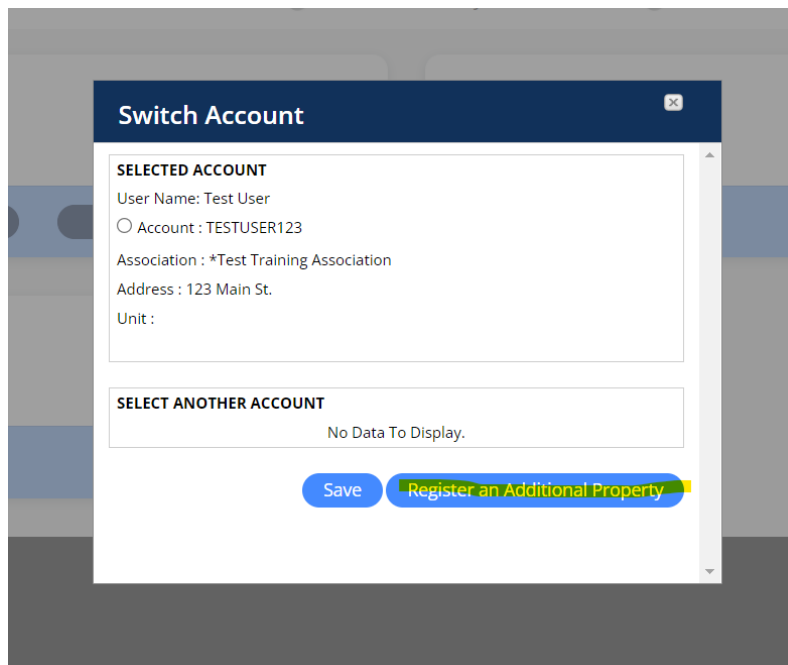


Registering for Multiple Properties: If you own more than one Barkan managed property or unit (either within the same property or at multiple properties), you can register all accounts to one email and log in.

After you've successfully registered for one unit, log in and from the homepage, go to the dropdown menu in the upper right corner next to your name. Select "switch account"



There will be a pop-up menu that will allow you to "register an additional property".



You will be directed to enter your account details for an additional property or account.



Register property

Additional property information

Complete the following information to register an additional property to your existing profile. You will be able to use the same login for all of your properties.

Account information

Account:*

Address

Street Number:*

Street Address:*

Address Line 2:

City:*

State:*

Zip:*

Unit No:

Submit

Cancel

Once the information has been filled out, hit submit and wait 24-48 business hours for your registration to be approved. Once it is approved, you will see it in the “Switch Account” menu as noted on the first page of this document, and you can move back and forth between the units as necessary.

Please note that after your initial registration, you will not receive an additional email once your other units have been approved as you’ve already set your password. Just check back in over the next day or so and you will see it in your list of accounts. If you have any questions, feel free to reach out to your Barkan contact for assistance.